



Australian Islamic College of Sydney
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 Email: info@aics.nsw.edu.au
 Website: www.aics.nsw.edu.au

OFFICE USE ONLY

APPLICATION FOR ENROLMENT

Name of Student	Family Code
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Student Details

Into which year are you seeking to enrol this student K <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>	
First Name	Intended start date __ / __ / ____
Middle Name	Current School or Preschool Grade
Surname	Date of Birth
Preferred Name	Religion
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Nationality
Country of Birth	Does the student speak a language(s) other than English at home? Yes <input type="checkbox"/> No <input type="checkbox"/> If 'Yes' please list 1. _____ 2. _____
Is the student a visa student? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Children in your family attending AICS

	Student Name	Class	Date of birth
Child 1			
Child 2			
Child 3			
Child 4			
Child 5			
Child 6			

Indigenous Identifier

Aboriginal/Torres Strait Islander	Yes <input type="checkbox"/>	No <input type="checkbox"/> (If Yes, please tick <input checked="" type="checkbox"/> one below)
<input type="checkbox"/> Aboriginal	<input type="checkbox"/> Torres Strait Islander	<input type="checkbox"/> Both Aboriginal & Torres Strait Islander

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Residence Status <input type="checkbox"/> Permanent <input type="checkbox"/> Non Permanent <input type="checkbox"/> Refugee	Visa Sub Class
Date of Arrival in Australia	Visa Number
Passport Number	Visa Expiry Date
OS <input type="checkbox"/> BRVS <input type="checkbox"/> RSVS <input type="checkbox"/> ETV <input type="checkbox"/> LBOTE <input type="checkbox"/> ECLASSIST <input type="checkbox"/> NA\CIEC <input type="checkbox"/> CSS <input type="checkbox"/> SSCL <input type="checkbox"/> OHS <input type="checkbox"/>	

Medical Details

Doctor's Name	Phone Number
Student's Medicare Number	Date of Last Tetanus Injection/Booster
Ambulance cover Yes <input type="checkbox"/> No <input type="checkbox"/>	Private Health Care Yes <input type="checkbox"/> No <input type="checkbox"/> Name of Health Fund
Allergies Medical Alert	<p>Please specify any allergies/medical alerts relating to the student applying for enrolment (eg allergies to nuts, penicillin, bee stings etc; asthma management etc).</p> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 20px;"></div>
Immunisations	Is the Immunisation Certificate attached? Yes <input type="checkbox"/> No <input type="checkbox"/>

Special Needs

	<p>If you answer yes please provide full details of those needs and any assessment, intervention, or support that they may be currently receiving (supporting documentation must be provided).</p>
<p>Physical Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>Medical Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>Educational Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>Behavioural Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>Sensory (vision or hearing impairment) Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>Other Yes <input type="checkbox"/> No <input type="checkbox"/></p>	

Parent/Legal Guardian Contact Details

Details	Father/Legal Guardian		Mother/Legal Guardian	
Title				
First Name				
Middle Name				
Surname				
Address				
Home Phone Number				
Work Phone Number				
Mobile				
Email Address				
Occupation				
Occupational Group (Refer to insert "List of Parental Occupations")	Group 1 (Senior Management in large business organisation, government administration and defence, and qualified professional)	<input type="checkbox"/>	Group 1 (Senior Management in large business organisation, government administration and defence, and qualified professional)	<input type="checkbox"/>
	Group 2 (Other business manager, arts/media/sportsperson and associate professional)	<input type="checkbox"/>	Group 2 (Other business manager, arts/media/sportsperson and associate professional)	<input type="checkbox"/>
	Group 3 (Tradesman/woman, clerk and skilled office, sales and service staff)	<input type="checkbox"/>	Group 3 (Tradesman/woman, clerk and skilled office, sale and service staff)	<input type="checkbox"/>
	Group 4 (Machine operator, hospitality staff, assistant, labourers and related worker)	<input type="checkbox"/>	Group 4 (Machine operator, hospitality staff, assistant, labourer and related worker)	<input type="checkbox"/>
Highest Year of School Education	Year 12 or equivalent Year 11 or equivalent Year 10 or equivalent Year 9 or equivalent or below	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Year 12 or equivalent Year 11 or equivalent Year 10 or equivalent Year 9 or equivalent or below	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Level of Highest Qualification	Bachelor degree or above Advanced Diploma/Diploma Certificate I to IV (incl trade cert) No non-school qualification	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Bachelor degree or above Advanced Diploma/Diploma Certificate I to IV (incl trade cert) No non-school qualification	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Do you speak a language(s) other than English at home?	Yes <input type="checkbox"/> No <input type="checkbox"/> If 'Yes' please list 1. 2.		Yes <input type="checkbox"/> No <input type="checkbox"/> If 'Yes' please list 1. 2.	
Country of Birth				
Nationality				
Religion				
Signature				

Office Use Only FP	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Office Use Only CPD	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Carer Contact Details

Details	Carer 1	Carer 2
Title		
First Name		
Middle Name		
Surname		
Address		
Home Phone Number		
Work Phone Number		
Mobile		
Email Address		
Occupation		
Occupational Group <small>(Refer to insert "List of Parental Occupations")</small>	Group 1 (Senior Management in large business organisation, government administration and defence, and qualified professional)	<input type="checkbox"/> Group 1 (Senior Management in large business organisation, government administration and defence, and qualified professional)
	Group 2 (Other business manager, arts/media/sportsperson and associate professional)	<input type="checkbox"/> Group 2 (Other business manager, arts/media/sportsperson and associate professional)
	Group 3 (Tradesman/woman, clerk and skilled office, sales and service staff)	<input type="checkbox"/> Group 3 (Tradesman/woman, clerk and skilled office, sale and service staff)
	Group 4 (Machine operator, hospitality staff, assistant, labourers and related worker)	<input type="checkbox"/> Group 4 (Machine operator, hospitality staff, assistant, labourer and related worker)
Highest Year of School Education	Year 12 or equivalent	<input type="checkbox"/> Year 12 or equivalent
	Year 11 or equivalent	<input type="checkbox"/> Year 11 or equivalent
	Year 10 or equivalent	<input type="checkbox"/> Year 10 or equivalent
	Year 9 or equivalent or below	<input type="checkbox"/> Year 9 or equivalent or below
Level of Highest Qualification	Bachelor degree or above	<input type="checkbox"/> Bachelor degree or above
	Advanced Diploma/Diploma	<input type="checkbox"/> Advanced Diploma/Diploma
	Certificate I to IV (incl trade cert)	<input type="checkbox"/> Certificate I to IV (incl trade cert)
	No non-school qualification	<input type="checkbox"/> No non-school qualification
Do you speak a language(s) other than English at home?	Yes <input type="checkbox"/> No <input type="checkbox"/> If 'Yes' please list 1. 2.	Yes <input type="checkbox"/> No <input type="checkbox"/> If 'Yes' please list 1. 2.
Country of Birth		
Nationality		
Religion		
Signature		

Office Use Only FP	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Office Use Only CPD	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

Emergency Contact Details

Details	Emergency Contact 1	Emergency Contact 2
Title		
First Name		
Middle Name		
Surname		
Address		
Home Phone Number		
Work Phone Number		
Mobile		

Permissions		
Medical Treatment	I authorise the school to seek necessary medical attention for my child and agree to pay all costs.	Yes <input type="checkbox"/> No <input type="checkbox"/>
School Excursions	I give permission for my child to attend school outings within the general locality.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Photos and Videos	I give permission for photos and videos of my child to be used for school/Websites/magazine/newsletters and other publications.	Yes <input type="checkbox"/> No <input type="checkbox"/>

Safety and Welfare Information

The following information is required to assist AICS assess and manage the enrolment of students who may pose a risk of harm to themselves, other students or staff

Are there any circumstances about the student seeking to be enrolled that the school should know prior to enrolment? (Behaviour, residential circumstances, etc) Yes <input type="checkbox"/> No <input type="checkbox"/>				
To your knowledge, is there anything in the student's history or circumstances that might pose a risk of any type to the student, other students, staff or visitors? Yes <input type="checkbox"/> No <input type="checkbox"/>				
Has the student any history of violent or socially unacceptable behaviour?	Actual violence Yes <input type="checkbox"/> No <input type="checkbox"/>	Illegal drugs Yes <input type="checkbox"/> No <input type="checkbox"/>	Possession of weapon(s) Yes <input type="checkbox"/> No <input type="checkbox"/>	Threats of violence Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the student been suspended, expelled or asked to leave from any previous school as a result of this behaviour? Yes <input type="checkbox"/> No <input type="checkbox"/>				

Enrolment Interview

You may be invited to discuss this application at an interview, at which time the school and families will have an opportunity to discuss specific behavioural, pastoral and/or welfare issues. Please assist the school manage your interview by informing the school's enrolment officer of any special interview requirements such as:

Access provisions

 Interpreter required (specify)

 Other (specify)

(Interviewer notes)

Enrolment Declaration

Application for enrolment of your child at AICS means that you are choosing a private education (within the independent sector). It requires your commitment to support the Islamic ethos, values and aims of the College and a willingness to co-operate in the implementation of policies and procedures. Specifically it means:

- that your child will learn Arabic, Islamic Studies and Quran and participate in daily prayers.
- Islamic values are emphasised
- Academic excellence and the acquisition of skills are promoted within an Islamic framework

Your child is expected to adhere to the school's standards for:

- behaviour, dress and self-discipline,
- application to course work and study,
- participation in school activities.

Your co-operation is essential to assist your child attain these goals. Parents are expected to participate in school events and or activities including: Parent/Teacher interviews and special assemblies.

Each person signing below agrees:

- I. I agree to adhere to the policies, procedures and any guidelines determined by the College.
- II. I agree to pay all school fees, building funds, levies and charges incurred while my child is enrolled. All school fees are to be paid at the beginning of each term.
- III. I acknowledge that false, misleading or incomplete information on this form may entitle the College to cancel my child's enrolment.
- IV. I/we have included copies of the following documents with this application for enrolment (please tick appropriate boxes)
 - Birth certificate
 - Citizenship documentation (where applicable)
 - Most recent previous school reports and any external test results (where applicable)
 - Relevant Family Court Orders (where applicable)
 - Relevant medical and or special needs information including clinical/educational assessments (where applicable)
 - Immunisation certificate (primary school applications only)
- V. I/we understand that if this application is successful the information that I/we provide must be kept up to date throughout the period of enrolment.
- VI. I/we have included the application fee of \$50 with this application for enrolment and I/we understand that this money is non-refundable if the application is unsuccessful.
- VII. I/we have read all of the information in the enrolment package and understand the policies that we will need to abide by should this enrolment application be successful. I/we understand that if any misleading information has been provided, or any omission of significant, relevant information made in this application for enrolment, acceptance will not be granted, or if discovered after acceptance the enrolment may be withdrawn.

Signature _____ (Father / Carer) and or
_____ (Mother / Carer)

Date _____

Parental Occupation Definition:

Parental Occupation is defined as the **main** work undertaken by the parent/guardian.
If a parent/guardian has more than one job, report their main job.

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager (Section head or above), regional director, health/education/police/fire services administrator

Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]

Defence Forces Commissioned Officer

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals.

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional

Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff.

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers**Drivers, mobile plant, production/processing machinery and other machinery operators.**

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]

Office assistants, sales assistants and other assistants.

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

Fee Schedule

Application/Enrolment Fee: (non-refundable) \$50.00

Kindergarten – Year 6

1st Child	\$ 375.00 per term	\$ 1,500.00 per year
2nd Child	\$ 315.00 per term	\$ 1,260.00 per year
3rd Child	\$ 285.00 per term	\$ 1,140.00 per year
4th Child	\$ 255.00 per term	\$ 1,020.00 per year

Year Seven – Year Twelve

1st Child	\$ 445.00 per term	\$ 1,780.00 per year
2nd Child	\$ 385.00 per term	\$ 1,540.00 per year
3rd Child	\$ 355.00 per year	\$ 1,420.00 per year
4th Child	\$ 325.00 per year	\$ 1,300.00 per year

Building Fund: \$ 125.00 per child, per year (compulsory)

Please Note: **Term One fees must be paid in advance**
School fees (for Terms 2, 3 and 4) are due
within the first two weeks of each term

***Fees may be subject to an annual increase**